



Community Groups, Organisations & Minority Sports Physical Activity Small Grant Scheme 2022

Guidelines

PLEASE READ THE FOLLOWING GUIDELINES CAREFULLY BEFORE COMPLETING THE APPLICATION FORM.

1. Introduction

The Community Groups, Organisations & Minority Sports small grant scheme will provide funding to support these groups to return to sport and physical activity following the various lockdowns during Covid. Sports clubs are excluded from this grant scheme as each National Governing Body (NGB) of sport, has secured funding to support their own clubs. Minority sports clubs, who do not have paid staff in their national organisation can apply to this fund.

The maximum that can be applied for by any applicant under this scheme is €2,000.

Applications can be made to Limerick Sports Partnership by **5pm on Monday 7th March 2022**

2. Who is eligible to apply?

Limerick based Community Groups, Organisations & Minority Sports, who deliver sport and physical activity opportunities in their local communities. This scheme was designed to support community centres, men's shed groups, youth organisations, community-based centres, community walking groups, Go4Life and active retirement groups, scouts & girl guides and minority sports i.e. Dragon Boating, Pétanque, Ultimate Frisbee, Lawn Bowls, Underwater hockey.

COMMERCIAL ORGANISATIONS / INDIVIDUALS ARE NOT ELIGIBLE FOR THIS FUNDING



3. What projects are eligible for funding?

3a. What costs are eligible for funding?

The following provides a non-exhaustive list of **projects** that could receive funding under the programme:

- Support of youth clubs / facilities
- Education and training around physical activity leaders, including sports first aid, safeguarding, leadership, coaching & mentoring
- Development of play/recreation spaces (limited funding)
- Purchase of sports equipment i.e., balls, cones, bibs
- Resources specific to your activity i.e., activator walking poles, exercise to music, interactive physical activity games equipment
- Adaptations or equipment needed relating to COVID-19

3b. What is not eligible for funding?

The following expenditure is not eligible for funding:

- Any project, equipment not in keeping with the ethos of the Programme
- Employment costs
- Legal fees
- CCTV equipment
- Project management fees
- Purchase of lands or buildings
- Feasibility studies
- Private or commercial operations
- Costs which are being paid for by another funder or department
- Lighting, heating, insurance and other running costs



4. Requirements of the Programme

The following conditions apply to all projects. Depending on the nature of your project (and the group applying), there may be further requirements that must be met. Limerick Sports Partnership (LSP) will discuss this with you, if your application is successful.

Tax Requirements

- The applicant group/organisation **does not have to** be registered for tax purposes.
- Any applicant group/organisation that is registered for tax purposes must be tax compliant. In line with revised tax clearance procedures, which came into effect in January 2016, the Tax Clearance Access Number and Tax Reference number must be submitted for verification purposes.

Insurance - Written evidence of a valid insurance policy may be requested by LSP, where relevant, during the applications review process.

Match-funding - this is not a requirement under this programme.

5. Selection Criteria

Applications will be evaluated by LSP to ensure eligibility and that they are targeted at addressing disadvantage where possible. This scheme is not confined to organisations supporting disadvantaged communities only. Projects must be in keeping with the ethos of the programme, which is to provide funding to communities across Limerick to enhance physical activity opportunities.

Projects may also be judged having regard to how they:

- Support local groups and clubs, which have continued to serve their community.
- Invest to increase or extend the use of the facility, for example, to voluntary and community groups.
- Support the creation of a sense of place within the community.



6. Approval Procedures

In deciding the final allocations of funding to projects, LSP may take account of several factors including geographical balance and the desirability to fund a variety of different projects and the relative disadvantage of the area where the facility is located (or will serve)¹.

The right is reserved to reassign the funds offered to another approved project if all requirements are not met within a reasonable period.

The LSP reserve the right to carry out an audit of expenditure.

Please Note:

Offers of funding may be for a lesser amount than that sought by the applicant. Applicants should be aware that the Programme may be oversubscribed. Therefore, in such circumstances, all applications fulfilling the conditions may not be successful or may be for a lesser amount.

¹ This may include cross-referencing the location of the facility/group (or the area it serves) with the Pobal Hasse deprivation index which is available on www.pobal.ie.



7. General

The information provided in this document is intended to give applicants an understanding of the process by which applications for funding are assessed and approved and does not purport to be a legal interpretation.

Freedom of Information Act 2014

Under the Freedom of Information Act 2014, details contained in applications and supporting documents may, on request, be released to third parties. If there is information contained in your application which is sensitive or confidential in nature, please identify it and provide an explanation as to why it should not be disclosed. If a request to release sensitive information under the legislation is received, you will be consulted before a decision is made on whether or not to release the information. However, in the absence of the identification of particular information as sensitive, it could be disclosed without any consultation with you.

Further information may be requested

LSP reserves the right to request further information from you in order to assess your application if so required.

Usage of information

The information provided on the form will be utilised for the purposes of evaluating and administering the grant process. When evaluating the applications received the LSP may seek advice and consult with other agencies and may disclose information on projects under consideration to those experts and agencies.

Other

- If the funding application is for one element of a project, applicants will be required to provide documentary evidence of the availability of the balance of funding for that particular element of that project.
- The programme is 100% exchequer funded. Applicants are free to leverage other funding/match funding for projects although that is not a requirement of this new programme.
- It is the responsibility of the grant applicant to ensure that using this Programme to co-fund a project does not contradict the rules of the other scheme/programme. Please ensure you consult with the administrators or body responsible for any other funding scheme or programme in this regard.



8. How to Apply

Application Form

The application form is detailed and is designed to ensure that it has the necessary information to evaluate each proposal accurately and fairly. **Please ensure that you complete this application form in full and that any documentation in support of your application is submitted with your application.**

Only projects that meet the criteria outlined above will be considered eligible.

Closing Date 5pm Monday 7th March, 2022

PLEASE NOTE THAT INCOMPLETE APPLICATIONS OR LATE APPLICATIONS WILL NOT BE CONSIDERED.

Applications should be forwarded to:

By email: grants@limericksports.ie

By Post:

Community Sports Grant,
Limerick Sports Partnership,
UL Sports Arena
Castletroy
Co. Limerick
V94XT66

For any queries please email: grants@limericksports.ie