



# Club Development Grant 2021

**LIMERICK SPORTS PARTNERSHIP CLUB DEVELOPMENT GRANTS  
FOR LOCAL SPORTS CLUBS IN LIMERICK CITY & COUNTY  
APPLICATION FORM**

Limerick Sports Partnership are pleased to announce a small Grant Scheme (€1000 maximum per club, €500 minimum) for local sports clubs in Limerick to increase and support participation in sporting activities.

***CLOSING DATE: July 30th 2021 AT 4pm***

Please see attached Terms & Conditions for more information on eligibility.

## **EVALUATION**

Successful applicants may be required to take part in an evaluation of the impact of the grants, in the future. It is a condition of accepting the grant that your club will be willing to take part in any evaluations that the Limerick Sports Partnership requires and that you will engage with the designated Sports Partnership Representatives, in developing, rolling out and evaluating your programme. This will be in the form of a user-friendly online survey questionnaire.

## **CONDITIONS**

1. Your club must be listed on the [LSP Club Directory](#) as a pre-requisite to apply for the grant: Your club will not be considered for grant approval if not completed. (See next page for further instructions).
2. Every club applicant must have in place public liability insurance covering the sport they wish to promote.
3. Applicant local club must have a democratically elected executive.
4. Applicant club shall provide the Grant Subcommittee with enough information about the club to assess its suitability for funding. Supplementary information may be requested from the applicant club to assist in the decision-making process.
5. Limerick Sports Partnership may use the name of the applicant club and details of the usage and outcomes of the grant in its own publicity and successful applicants shall co-operate, if requested, in efforts to publicise the grant scheme.
6. The decision of the Grants Subcommittee in all matters relating to grant allocations is final.
7. Successful applicants can only use the grant for the purposes specified on their application form. It is a stipulation of the grant that a Limerick Sports Partnership, designated representative may request to meet your club and where possible visit the club to see your programme being rolled out.
8. Successful applicants will be required to complete Electronic Funds Transfer Form – no cheques will be issued.
9. **Receipts amounting to total grant awarded MUST be submitted to the Sports Partnership before 1<sup>st</sup> November 2021.**

Note, invoices will only be accepted as an alternative proof of expenditure if signed/stamped as ‘paid’ by the supplier of item(s).
10. Successful applicants should acknowledge Limerick Sports Partnership in the promotion or publicity materials generated in relation to activities funded by this grant.

**DISCLAIMER**

**Limerick Sports Partnership, Sport Ireland and LSP Board Members nor any bodies represented thereon will not accept liability for damage or injury which might arise in the use of any funds made available.**

**GUIDELINES FOR COMPLETING THE APPLICATION FORM**

A. Ensure your club is listed on to the LSP Club Directory:

**Step 1** Log in or register an account: <https://limericksports.ie/clubs/>

**Step 2** Complete the following listing form: <https://limericksports.ie/listing-form/>

**Step 3** Hit 'Place Listing' (Green button)

- B. Complete the application form making sure that you have read the terms and conditions.
- C. Supply email address and phone number for correspondence.
- D. Complete the checklist tick box before submitting the application form to ensure that you have included all documents that will be required.

## ***Club Development Grant Scheme Baseline Data Collection***

*Please complete the following details and return it with your application form. This form will help us when evaluating the impact these grants have and will help support the Sports Partnership when applying for further funding*

Please note that the Limerick Sports Partnership will retain your information for use on Club Directory A-Z and in evaluations of the Grants Programme. We can only publish information received from each club. If there are any changes to the club contact information, it is the responsibility of the club to inform the Limerick Sports Partnership who can alter the information thereafter. The Information collected may also be used as a means of promoting sports clubs and organisations available in Limerick and will also be used to notify your club of any programmes, courses or grants available.

(a) Club Name \_\_\_\_\_

(b) Club Contact Name \_\_\_\_\_

(c) Club Contact Number \_\_\_\_\_

(d) Club Website Address \_\_\_\_\_

(e) Club Email Address \_\_\_\_\_

(f) Club cater for (Please tick appropriate boxes)

Boys (under 12) \_\_\_\_ Boys (12-18yrs) \_\_\_\_ Males (18+) \_\_\_\_ Older Males (60+) \_\_\_\_

Girls (under 12) \_\_\_\_ Girls (12-18yrs) \_\_\_\_ Females (18+) \_\_\_\_ Older Females (60+) \_\_\_\_

(g) How many coaches/ Volunteers are currently involved in your club: \_\_\_\_\_

(h) How many Registered Players/Athletes are there in your club \_\_\_\_\_

(i) Is your Club Inclusive of marginalised groups \_\_\_\_\_

**SIGNED (on behalf of the club):** \_\_\_\_\_

**POSITION IN THE CLUB:**

\_\_\_\_\_

**BLOCK CAPITALS:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Do you give your consent for Limerick Sports Partnership to retain your CLUB details in line with GDPR, to keep the club informed on programmes, other news/activities related to sports and physical activity opportunities in Limerick only? **YES**  **NO**

*(GDPR: WE WILL ONLY EMAIL YOU WITH INFORMATION ON FUTURE LSP PROGRAMMES/FUNDING/EVENTS/ACTIVITIES)*

**CHECKLIST**

(Have you included the following in your application)

- |  |                              |                             |                              |
|--|------------------------------|-----------------------------|------------------------------|
| 1. Ensured your club is listed on LSP Club Directory                                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 2. Completed Application form in full  | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 3. Included your club's most recent<br>Income/expenditure accounts or<br>Treasurers report | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 4. Completed baseline data<br>Form   | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |

Committee's decision on acceptance of any application and on the allocation of grants is final and any canvassing may lead to an application being discarded.

## SECTION 1 CLUB DETAILS

1. Name of Sports Club: \_\_\_\_\_

2. Address of Club: \_\_\_\_\_

\_\_\_\_\_

3. Club Email Address: \_\_\_\_\_

4. Club Official to whom correspondence should be sent (Treasurer/Secretary):

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Day time Phone: \_\_\_\_\_

## SECTION 2 CLUB PARTICULARS

1. What Sport/s and Physical Activity will you be developing:

\_\_\_\_\_

\_\_\_\_\_

2. Name of organisation to which affiliated (if any)

e.g., Relevant national governing sports body etc \_\_\_\_\_

**SECTION 4    DETAILS OF GRANT SOUGHT**

**Breakdown of Grant money being applied for (The max. total grant is €1000, min. €500):**

- 1. Sports equipment grants** (e.g., sports equipment; bibs, balls, etc.)  
*please specify all equipment being applied for:*

Equipment:	Estimated Cost:

**Total Amount of equipment grant sought: € \_\_\_\_\_**

- 2. Skills development grants** (e.g., coaching, training of young people in sports)  
*Please specify each coaching course/training course being applied for:*

Training Course name for Coach/Committee Development?	Estimated Cost:

**Total Amount of training grant being sought: € \_\_\_\_\_**

**3. Other grants sought** (funding required to roll out your Sport..... please specify)

Grant being sought:	Estimated Cost:

**Total Amount of other grant being sought € \_\_\_\_\_**

**TOTAL GRANT BEING SOUGHT (the sum of the grants above) € \_\_\_\_\_**

*You may provide any other details or material you feel may support your application on a separate sheet if preferred.*

**SECTION 5 FUTURE CLUB DEVELOPMENT**

**1. What are the 3 biggest challenges for your club/Sport now? (use additional space if required)**

- A. \_\_\_\_\_
- B. \_\_\_\_\_
- C. \_\_\_\_\_

\_\_\_\_\_



**SECTION 6      DECLARATION**

On behalf of \_\_\_\_\_ I, the undersigned, apply for a once-off grant for the purpose stated above and declare that the information given in this application is true and complete to the best of my knowledge. I acknowledge that any funds awarded must be used for the purpose stated and not to replace existing funding. I also understand that information supplied in or accompanying this application may be made available on request under the Freedom of Information Acts 1997 and 2003. I have read and fully understood the terms and conditions of the grant.

**Signed (on behalf of the Sports Club):** \_\_\_\_\_  
**Name (In Block Capitals):** \_\_\_\_\_  
**Position in the club:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

Completed & signed application forms should be returned to the following address:

**Limerick Sports Partnership,  
UL Sport Arena,  
University of Limerick,  
Castletroy,  
Limerick.**

or email to [info@limericksports.ie](mailto:info@limericksports.ie)

**CLOSING DATE: FRIDAY 30th July 2021 AT 4pm**