

LIMERICK SPORTS PARTNERSHIP / ATHLUNKARD BOAT CLUB

Community Sports Hub - Part-time Physical Activity Coordinator

Job Description

General

Athlunkard Boat Club has been selected as part of a programme run by Limerick Sports Partnership where a Community Sports Hub is to be developed. This is a programme where local facilities are supported to encourage greater utilisation of the club's space and facilities and promote physical activity in the community.

The Physical Activity Coordinator (PAC) will be based in Athlunkard Boat Club, Athlunkard St., Limerick. They will report to the Club Captain and President.

The PAC will facilitate and support initiatives which will develop and expand the range and quality of opportunities for the people of Limerick to fully participate in sporting and physical activity opportunities, using Athlunkard Boat Club as the programmes base.

The PAC will work closely with the Club Captain on the club's competitive rowing programme as well as on the development of a physical activity hub for the community for use outside of regular training hours. Particular emphasis will be given to key target groups i.e. junior athletes and adults who wish to return to exercise.

Planning & Programme Management

- Contribute to and assist with the preparation and implementation of a rowing training programme
- Contribute to and assist with the preparation and implementation of a Community Physical Activity Plan, noting that this initiative will look broader than just participation in competitive rowing
- Encourage and foster opportunities for programme development and new initiatives
- Carry out research and needs analysis as appropriate
- Aid in mitigation / contingency planning in case of restricted access to club facilities and training (e.g. Covid-19)
- Contribute to and assist with the preparation and implementation of summer rowing camps

Specific Areas of Responsibility

- Research, administration, planning, organising and delivery of relevant training and community physical activity programmes
- Undertake any other relevant and related duties that may be required by Athlunkard Boat Club.
- Present at training sessions weekdays and weekends.

Marketing & PR

- Encourage all participants on Community Sports Hub courses/programmes to utilise the services on offer and the Club's facilities
- Prepare, in consultation with the Club Captain and President, regular press releases on upcoming events and successful achievements
- Promote Athlunkard Boat Club through social media i.e. Twitter, Facebook and Website
- Liaise with local schools to build and maintain relationships and drive engagement with the local community

Finance & Funding

- Prepare timely and accurate programme budgets and periodic reports
- Research and identify suitable sources of income to support activities

Health & Safety Management

- Work with the Club's Health & Safety Officer in promoting health & safety awareness/best practice amongst all users of the Club
- Contribute to ensuring that all facilities within the Club are fully in compliance with current health & safety standards
- Assist with the investigation of accidents/incidents as required
- Ensure that all activities undertaken on behalf of Athlunkard Boat Club are in line with appropriate codes and legislation
- Maintain best practice around Garda Vetting and Code of Ethics

Candidate Attributes

- Fully Flexible Mon-Sun with two days off per week (exact hours of work to be agreed upon)
- Willingness and interest in your own personal development and continued learning
- Positive attitude and willingness to work with people of all ages to achieve their goals and the goals of the Club

Qualifications / Experience

- A formal Level 7 or higher Degree in Sports Development, Health, Fitness & Leisure Studies or an equivalent Sports & Physical Activity related qualification
- Relevant experience (minimum 2 years) in Sports Development / Fitness
- Past Olympic-Rowing Experience and formal Rowing Ireland coaching qualifications preferred, but non-essential, upskilling and development of rowing specific knowledge can be facilitated

Applications

- Please apply by sending your CV to athlunkardbccaptain@gmail.com
- All applications to be received by Friday 30th July at 5pm